

Guidance Counsellor Process for Parents/Caregivers

Booking an appointment with the Guidance Counsellor

- If your son would like to book an appointment with the Guidance Counsellor, he can email ccaruana@rosmini.school.nz
 - You can also book an appointment for your son.
- The Guidance Counsellor will reply with an appointment date and time.
- Your son cannot turn up at the Guidance Counsellor's office without a pre-booked appointment.
- If the Guidance Counsellor replies that he is unavailable, your son should report to Student Services, and a member of the Senior Leadership Team or a Dean will assist him.
- Guidance Counselling sessions are for one student at a time ONLY. There are NO group sessions.

Immediate Guidance Counsellor Support During the School Day

- If your son requires immediate Guidance Counsellor support during the school day, he should report to Student Services and the Guidance Counsellor will be contacted.
- The Guidance Counsellor will either see him immediately or organise a time for an appointment.
- If the Guidance Counsellor is unavailable, a member of the Senior Leadership Team or a Dean may assist him, or you may be called to collect him.

Guidance Counsellor Support

- After meeting with your son, the Guidance Counsellor may;
 - Make another appointment for him
 - Engage with the relevant school Pastoral Care services - Dean, Learning Support, Deputy Headmaster, Priest, Deacon
 - Contact home
 - Contact an external agency for support, such as the Youth Crisis Line or an equivalent, should that be necessary.

Working Hours

- The Guidance Counsellor is available:
 - Monday: 8:00 am - 12:50 pm (Periods 1 - 4)
 - Tuesday: 8:00 am - 3:10 pm (Periods 1 - 6)
 - Wednesday: 8:00 am - 12:50 pm (Periods 1 - 4)
 - Thursday: 8:00 am - 3:10 pm (Periods 1 - 6)
 - Friday: 8:00 am - 3:10 pm (Periods 1 - 6)

Office

The Guidance Counsellor is based in the Counselling office in the Auditorium.