



ROSMINI COLLEGE

PTFA Minutes

22 Feb 2023, 6.30pm

The Glasshouse, Fantail & Turtle @ Smales Farm

Present: Tracey Thompson, Iain Gallie, Rachel Roa, Steven Gleeson, Nixon Cooper, Janie Ryder, Paula Vitali, Bernadette Mark, Jo Grounsell, Aylin Edhouse

Apologies: Claire O'Connell, Vanessa Bates

Minutes of last meeting: The minutes of the 7 November 2022 meeting was agreed to be an accurate summary of the meeting:

Approved: Aylin

Seconded: Jo

Business arising from previous minutes:

- There is a meet the teacher night for year 7 on 1st March. Nixon suggested that this would be an opportunity to promote the PTFA to try to expand our membership. **ACTION Rachel to give Nixon the details of our events and key points for him to speak to parents about**
- Approval was given to purchase from Gilmours, Pak'nsave & Countdown. It was agreed that opening an account at Pak'nsave and Gilmours would be a good idea. **ACTION Rachel to investigate the possibility of opening an account with Gilmours. Paula to finalise account payment requirements with Pak'nsave.**
- A class is setting up the auditorium from 2.15pm for the father son breakfast. **ACTION Steven and Tracey meeting earlier to help with set up.**
- Helpers required at the breakfast
Year 7, Tuesday 7th March, 6-6.30am ACTION Aylin, Rachel MORE PLEASE
Year 8, Wednesday 8th March 6-6.30am ACTION Paula, Janie and Jo
- Gym refurbishment is due to be completed. The equipment has been purchased and ready to go when the floor is finished.
- Sports awards bar made a small profit to recoup funds towards our donation to the event of \$4,000. Our final cost was \$3,274. It is not known if the event will be held onsite again this year.
- Golf day was another huge success. \$48,909.75 **ACTION Rachel to get a \$100 voucher to acknowledge Oliver's efforts.**

Treasurer's Financial report: [DEC 2022](#) [JAN 2023](#)

The Treasurer went through the Dec 22 and Jan 23 financial reports and reported a balance of \$75,173.55 in Dec after the Golf day and an increase to \$76,974.60 in Jan. The Treasurer's financial report and donations to Rosmini College report was accepted.

Approved: Paula

Seconded: Bernadette

General Business:

- **ACTION** Aylin to transfer \$300 to Oliver for a replacement chilly bin that was taken from the golf day.
- Approval for the logo for the Skope fridge \$241.50. **ACTION** Steven to arrange with Speedy signs. **ACTION** Aylin to transfer \$241.50 to Rosmini College.
- Second hand uniform sales in the last month have been approx \$6,500. It was suggested that an email address for the secondhanduniforms@rosmini.school.nz be set up. **ACTION** Nixon to arrange for Byron to set up. It was decided that a pop up in person sale for bargain bin uniform items could be the middle of term 2. Bernadette said she has generated some invoices to parents for uniforms. **ACTION** Aylin to check to see who had paid.
- Approval given to pay final invoice for finishing volleyball set up that we had funded in 2022. **ACTION** Aylin to make payment to the school for invoice.
- Event ideas. Hypnotist evening, Fashion parade, Whiskey & Gin tasting, Colour run, Meet the maker(market), Social evening with bar BYO platter and music. MORE IDEAS WELCOME, PLEASE!! The Rugby department are running a darts night and the Cricket are holding a quiz night.
- Committee members intentions for 2023. Rachel and Paula would both be happy to retire from their roles if someone is available to take over. They would both still remain as contributing members of the PTFA. Aylin is happy to continue with Treasurer for another year but a hand over term would be ideal. We need to grow our membership to have people to hand over to. It was suggested to email events out to PTFA friends so they know events are happening and can help out.
ACTION Paula to email
- It was suggested that we could form groups to manage different PTFA events to spread the commitment between all members. Once again, we need more members to make that an option but it was agreed it is a good idea.
- In line with our constitution, the Executive Committee shall decide on bank signatories after the AGM.
- It was agreed that no students should be paid for helping at PTFA events. Any voluntary work can be counted as service hours. **ACTION** Nixon will let Oliver know so he is aware before the next golf day.
- Approval given for Steven's expenses he presented at the meeting \$108.77 and to have PTFA cupboard keys cut. **ACTION** Aylin to transfer payment and Steven keys.
- Iain from the BOT advised that the 60th Jubilee is an 'all welcome' event - not just old boys. If you have any reach in your circles to encourage people to attend the BOT would appreciate promotion of event.
- There was a discussion on whether we donate a lump sum or as and when donations are required throughout the year. Also the option to put a portion on term deposit was raised. Once we understand the BOT requirements for donations, we will be able to make a decision. **ACTION** Iain to raise with BOT.
- There was a discussion about the number of hardship students likely to increase as a consequence of the recession.

Meeting closed at 8.07pm

NEXT MEETING, MONDAY 3rd APRIL 2023

Fantail & Turtle in the Glasshouse