

Rosmini College PTFA Minutes

Monday 26 Sept 6.30pm



The Glasshouse, Fantail & Turtle @ Smales Farm

Present: Rachel Roa, Tracy Thompson, Paula Vitali, Janie Ryder, Aylin Edhouse, Steven Gleeson, Sean Marshall, Tony Hill, Clare O'Connell

Apologies: Vanessa Bates, Jo Grounsell

Minutes of last meeting: The minutes of the 22 Aug 2022 was agreed to be an accurate summary of the meeting:

Approved: Aylin Edhouse Seconded: Tracy Thompson

Matters arising from previous minutes:

- **Eftpos machines** - Aylin has arranged two of these for the Sports Awards on the 20 October. **Action Rachel to collect eftpos machines and cash**
- **Action Aylin to check the monthly fee for the eftpos terminal and if it is less than \$50 we will keep the machines until after the Golf day on 1 December.**

Treasurer's report: The Treasurer's report and Donations to Rosmini College report was accepted. The PTFA has gifted to the school \$67,087.68 this year. Remaining balance of \$43,909.15

Approved: Tracy Seconded: Janie

General Business:

- **Gym room refurbishment** - Tony Hill came to the meeting to answer any questions regarding his proposal to the PFTA. The existing equipment is old and some of it needs fully replacing. The proposal was for the PTFA to fund some big ticket item equipment for the gym space. This facility would be used by all students, for P.E lessons, sports, and also after-school clubs. Camera's have been installed to ensure security. The support for this project was unanimous and a sum of \$15,000 was agreed. **Action Aylin to arrange transfer of funds**

The room will also be repainted and the floor needs to be reinforced.

- **Sports Awards** - Thursday 20th Oct. Our role is the bar and table set up. We may also need to help in the kitchen to heat the savouries that will come out mid way through the night.

If you can help, please let Rachel know. **We will set up from 1pm in the Auditorium. Action: Rachel to arrange with Liz and Jacqui the table decorations and ask Liz if the red carpet is available for us to borrow.**

Double door Fridge hire is \$621. It was suggested that we look to purchase a purpose bar fridge for functions. The fridge we purchased in the kitchen doesn't have the capacity for functions. We currently have to use multiple chilly bins with ice and the ice can damage bottle labels. We are unable to return unopened bottles with damaged labels.

A double door Skope fridge through Southern Hospitality is available for just under \$3,500. It was unanimously decided that if the fridge is; a suitable size, it can be wheeled into place, the school is happy to arrange storage for it - then it is agreed that we will proceed with the purchase. **Action: Steven to investigate.**
***UPDATE the Fridge meets the criteria and Southern Hospitality will deliver for a total sum of \$3464.20 plus GST. It will then be able to be used for the Tom Gerrard Memorial function and the Sports awards the following week.**

- **Mother, Son Afternoon Tea** - We have been given a date **Monday 31 Oct 2022 at 4pm.**
Action: Rachel to speak with James and get him to put a blurb in notices and newsletter. Also get a flyer made up that can be emailed directly to all year 13 parents.
Action: Rachel to purchase afternoon tea from Gilmours and tea and coffee will be served. If you can help at event or set up, please let Rachel know.
- **Year 13 gift** - Last year the PTFA funded all school leavers a nice glass with the College logo etched into it. Everyone was unanimous in supporting this gift again. Last year it was approximately \$1100 but we would expect an increase in this year's cost. **Action: Rachel to find out how many Y13 or other students are leaving. Organise glasses and also advise the school that they can give them out when suits the school.**
- **Golf day, 1 Dec** - Still looking for a few more helpers, let Rachel know if you can help. Please email Oliver if you have any prizes.
- **Meeting date** - We discussed if we could hold all our meetings at Fantail & Turtle in the 'Glasshouse'. Everyone decided it was a great idea.

Meeting closed at 7.30pm

**Next Meeting: Monday 7 Nov, The Glasshouse, Fantail & Turtle
6.30pm**